

**DOYNTON PARISH COUNCIL  
MINUTES OF DOYNTON PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 31<sup>ST</sup> JULY 2024, AT 7 PM.  
At DOYNTON VILLAGE HALL**

<b>Present:</b>	Peter Hart	Chair
	William Crew	Vice Chair
	William Roch	Councillor
	Jill Salter	Councillor.
	Mike Williams	Councillor.
	Marilyn Palmer	Boyd Valley Councillor
	Elaine Weightman	Parish Clerk
	<i>One member of the public in attendance</i>	

The Chair welcomed everybody and opened the meeting.

**Action**

1. **APOLOGIES:** - Bianca Rotariu & Boyd Valley Cllr. Ben Stokes.
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**  
The Minutes of the Annual and the Minutes of the Parish Council meeting of 28<sup>th</sup> May 2024 were approved and signed by the Chair on the proposal of Cllr. Crew and seconded by Cllr. Williams.
3. **MATTERS ARISING.** 80<sup>th</sup> Anniversary D Day Celebrations were very well attended, and thanks made to the Roche's for hosting and organising, along with thanks to Lisa Williams, Sue Merrell and Lyn Crew for ticket sales.
4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.**

*None to note*

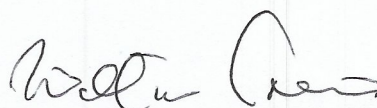
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**  
5.1. Avon & Somerset Police Neighbourhood Policing Doynton update forwarded to the Doynton Village website.

5.2 *Local Climate & Nature Action Plans -Resident Sarah Macgraw outlined she has begun to create a plan for Doynton with the help of Daisy Finniear at SGC and during such has met with Summers Field and Allotment Committees to capture current initiatives. She is keen to tap into any "citizen science 'projects", current or previous specifically monitoring the health of our river/contributories, bat, raptor and hedgehog watches, other wildlife monitoring activities, woodland creation.*

*Members thanked Sarah for her very informative presentation and asked if she would advise the PC upon progress.*

EW

17 September 2024





6.1

## PLANNING.

**To comment on planning applications:**

**P24/01634/LB** Townsend Farm Bury Lane Doynton. BS30 5SW: -Demolition of external and internal walls of the boot room to facilitate erection of single storey extension to form additional living accommodation. Restoration of internal doorway previously blocked up. *No objection*

**P24/01633/HH;** -Townsend Farm Bury Lane Doynton. BS30 5SW: - Erection of single storey extension to form additional living accommodation *No objection*

6.2

**To record comments made on applications dealt with since the previous meeting:**

**P24/01326/TCA:** - The Old Rectory 18 Toghill Lane Doynton. BS30 5SY. Works to 1 no. Pinus sylvestris to remove a braced overhanging limb situated in the Doynton conservation Area. *No objection.*

**P24/01547/HH:** - Church View Church Road Doynton. BS30 5SU. Installation of 1no. air source heat pump *No objection*

**P24/01469/HH:** - 9 Summers Drive Doynton. BS30 5SZ. Installation of rear dormer to facilitate a loft conversion. *No objection*

**P24/01600/TCA:** - 6 Toghill Lane Doynton South Gloucestershire BS30 5SY Works to reduce height and radial spread of 1no. Blue Cedar and 1no. Maple tree by 1.5 metres. Situated within Doynton Conservation Area. *No objection*

6.3

**To note planning decisions:**

**P24/01326/TCA:** - The Old Rectory 18 Toghill Lane Doynton. BS30 5SY. Works to 1 no. Pinus sylvestris to remove a braced overhanging limb situated in the Doynton conservation Area. *No objection*

6.4

**Other Planning Matters**

*None to note.*

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## FINANCE

7.1

**Approved invoices by Bacs from C/A at this meeting unless otherwise stated.**

- £ 45.50 SGC Bin empty April, May &, June 2024 **BACS 30/6/24**

- £533.44 E Weightman, Parish Clerk, (work undertaken June July) **BACS 30/6/24**

- £ 53.62 E Weightman, Parish Clerk, (office expenses June July) **BACS 30/6/24**

- £ 40.00 E Weightman reimburse ICO **BACS 30/6/24**

- £153.76 E Weightman reimburse PRISM website hosting **BACS 30/6/24**

*The above were approved and proposed for payment by Cllr Williams & seconded by Cllr. Salter*

7.1.1

Payments approved and minuted at the meeting on 28thMay were crosschecked with the invoices and bank statement by Cllrs. Hart, Salter & the Clerk at this meeting

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*William Cross*



7.2 FINANCE REPORT

- 7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> July 2024 will be £6,186.54 which includes the debit of monthly bank charges May & June of £10.00, Earmarked funds remaining: - £184.90 defibrillator fund & £862.62 Doynton Childrens Committee.  
The balance on the S106 savings account currently stands at £8,254.06
- 7.2.2 To note Clerk/RFO and Chairman contact details forwarded to external auditors BDO LLP and notification of exempt status on May 31st, 2024.
- 7.2.3 The search for a replacement Internal Auditor 2024/25 is ongoing with neighbouring Parish Councils being consulted for assistance. EW

8 VILLAGE MAINTENANCE & HIGHWAYS.

- 8.1 **Update on problems already reported to SGC unless stated.**  
Ben Stokes, Boyd Valley Cllr. has reported "Unsuitable for Motor Vehicles" signage on Culleysgate lane has been approved.  
There is no update on the blocked drain by Vine cottage on the junction with Bury Lane and High Street which will continue to be raised by Boyd Valley Cllrs. Stokes and Palmer. BS/MP  
The damaged wooden fence on Church end/Doddington Firs/Rosevale by the brook is being chased by Rob Wiltshire at SGC and will be monitored by the clerk. EW

- 8.1.2 **Highways**  
Refreshing of the White lining on Bury Lane after High Street, along with several now new faded junctions around the Parish have been chased by the Clerk and Rob Wiltshire at SGC. EW

- 8.2 **New Issues raised by Councillors.**  
The clerk to refer to Dave Jones SGC small maintenance team items that would help in the village maintenance again- The Tree on the Green need's suckers trimming back and the bushes require trimming behind the wall.  
The debris of vegetation on Toghill lane by the Old Rectory is again building up leading to the Playing/cricket field. EW

9 SPECIAL MATTERS FOR ATTENTION

- 9.1 To note and ratify annual review of Risk Assessment ongoing, items to comply with GDPR on **the website**.  
Model Publication Scheme Document, Data Protection Policy, and General Privacy Document. EW  
**Others not on website:** Data Breach Policy, Advice for elected and prospective Councillors, Parish Council Security Guide, Data Retention Policy, Sub access request, Privacy Notice for Staff/Councillors and Consent Form.
- 9.2 Cllr. Salter is to continue to move the project forward to locate a permanent table tennis table in the village at the Playing Field through contact with The Playing Field committee JS
- 9.3 SGC 25-year Lease Renewal of Summers Drive Allotments signed by the Chair. It was agreed the Allotment Committee should recommence the Annual Report commencing year 2024/25 and should be presented to DPC at the Annual

17<sup>th</sup> September 2024  
Will [Signature]



Residents meeting in May 2025. DPC is now required to pay an annual fee of £160 along with an initial set up fee of £250 for the renewed lease to SGC.

Allotment holders will be required to ensure they have their own Insurance on their plot.

A Legal Agreement to be drawn up between the Allotment Committee and DPC on the commencement of the new lease and its charges.

Cllrs. Hart and Williams and the Clerk will seek to pursue how such legal document will be drawn up.

*The above items were proposed by Cllr. Williams and seconded by Cllr. Roch all members unanimously agreed.*

9.4 Changes made to the DPC Financial Regulations were approved /adopted and signed by the Chair and Vice Chairperson and the website will be updated

9.5 It was noted the new Member of Parliament for Boyd Valley after 4 July 2024 General Election is Claire Young.

9.6 The Village will celebrate the 80<sup>th</sup> Anniversary VE Day 8 May 2025

PH/MW  
/EW

10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*

11 **TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.** –  
*Cllr. Palmer. highlighted that from 19 July to 13 September SGC is carrying out 8 weeks of additional Regulation 18 Consultation on the Council's strategy for ensuring the adequacy of its own housing land supply and whether it can assist Bristol City Council's unmet housing need. 17 further sites have come forward which could potentially accommodate 1751 houses. 8 are brownfield sites (815 houses). One site is in Boyd Valley and that is the Cemex site near the quarry at Wick for 45 houses. Even with these additional sites, the Council will not have a 10% buffer that is required to ensure supply, let alone additional supply to help meet Bristol CC's unmet needs. Therefore, the Council's position is that it is not able to address Bristol CC's unmet needs, either wholly or in part. Full details can be found on the SGC website.*

*However, with the recent Government announcement regarding housing numbers, it is likely that SGC will have to build more homes than have planned.*

12 **MATTERS OF INTEREST RAISED BY MEMBERS.** *None to note*

13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** *None to note.*

14 **DATE OF NEXT MEETING: - Doynton Parish Council** will take place on **Tuesday September 17<sup>th</sup> at Doynton Village Hall.** at Doynton Village Hall at 7pm  
The meeting closed at 8.35pm

Signed..........Date.....17 September 2024.....